

Job Title: Architect

Focus: Catholic churches, parish campuses, and educational facilities

Firm: Kluger Architects

Website: <http://www.klugerarchitects.com>

Location: Los Angeles - Near Korea Town- Hollywood

Salary Range: DOE

Job Description:

Kluger Architects is seeking an experienced California licensed Architect for our Institutional Religious Projects. This Senior Level role requires many skills including client, employee mentorship skills, management and leadership skills.

Requirements:

- Architectural Degree
- Licensed in California for a minimum of 5 years
- Experience in religious structures and their processes for a minimum of 5 years, particularly in Catholic projects.
- Excellent communication, leadership, mentorship and management skills

Responsibilities:

- Be responsible for active/current projects as they are assigned to you.
- Mentor and provide ongoing training of employees, employee review participation, and evaluation.
- Provide guidance in codes, project management and construction administration.
- Be an active participant in maintaining and developing Quality Control measures.
- Provide Client Management and "Superior Client Satisfaction" above normal industry standards.
- Represent yourself in a professional manner and maintain professional standards and demeanor.
- Assist in leading and directing overall staff members and scheduling.
- Assist in developing office procedures and policies which may improve overall employee and business environment.
- Assist in business development and provide vision, strategic direction, and marketing. Establish strategic goals, target and pursue new business.

- Provide vision, strategic direction and thought leadership to advance our marketing efforts and in both business and staff development.
- Represent Kluger Architects at Community and Industry events.
- Consult and coordinate with consultants and clients
- Travel when necessary for professional conferences and events.
- Maintaining your California Architects license as "Active" and in "Good Standing" with the CA Licensing Board is required.
- Assist in providing overall development strategy for company growth.

Contact information: Ckluger@klugerarchitects.com

Kluger Architects is fully committed to the practice of equal opportunity for all and in all aspects of employment.