

# Project Architect

Full Time – Mid-Level

## Company Description

Arquitectonica is an award-winning, design-focused architecture and planning firm with a worldwide practice of 500+ employees located in eleven offices. Our Los Angeles office is seeking Architects with 6-10 years' experience to join our team. Projects include Luxury Residential, Office, Hospitality, and Mixed Use/Retail.

As a Project Architect at Arquitectonica, you will work on a variety of projects and be involved in the design, documentation, and construction of our projects. You will collaborate with a multi-disciplined team and have the opportunity to join our company for a career that promises to be both challenging and rewarding.

## Roles and Responsibilities:

- Understand both architectural design and documentation processes, including all project stages.
- Develop, prepare and coordinate presentation and documentation materials
- Develop and produce construction documents and detail sketches
- Generate and execute red-lined revisions
- Collaborate and coordinate with project consultants
- Analyze and prepare program, space planning and area calculations
- Work independently and with your team to meet project budgetary and schedule constraints
- Participation in regular project team, client and contractor meetings
- Regular communication with the designated Project Manager
- Construction Administration experience and capabilities preferred but not required

## Minimum Requirements:

- Professional accredited degree in Architecture
- 5+ years' continuous professional post-graduate working experience
- Technical experience using Revit and BIM360 including:
  - Use of Multiple Worksets and Grouping
  - Awareness of Visibility Graphics and View Templates
  - General Knowledge of Publishing, Packaging, and Consuming Models
- Ability to use 3D modeling software, including Rhino
- Familiarity with Microsoft Project and Bluebeam Revu
- Experience in all phases and aspects of a project
- Experience in detailing and construction documentation
- Experience with multifamily and mixed-use projects; office experience is a plus
- Excellent verbal and written communication skills in English are required to interact with clients and team members
- Problem solving skills, attention to detail, motivation to learn
- Collaborative and professional work ethic
- Licensure or ARE progress with licensure expected within 2 years

## Employee Benefits:

- Health insurance
- 401K
- Paid vacation and sick time on accrual basis, paid holidays

**Compensation:**

Compensation will be based on the candidate's experience and abilities.

This is a full-time exempt role based in our Los Angeles office. Please note:

- Remote work is not offered or available.
- Relocation assistance is not provided for this position.

Qualified and interested candidates should submit a resume and work samples. Include your resume, references and representative samples of your work.

*Note: This description indicates, in general terms, the type and level of work performed and responsibilities held by the team member(s). Duties described are not to be interpreted as being all-inclusive or specific to any individual team member.*

**How to Apply:**

Visit <https://arquitectonica.com/careers> to see our opportunities and submit your application.

*No Third Party Agencies or Submissions Will Be Accepted.*

*Our company is committed to creating a diverse environment. All qualified applicants will receive consideration for employment without regard to race, color, religion, gender, gender identity or expression, sexual orientation, national origin, genetics, disability, age, or veteran status. DFWP.*

*Opportunities posted here do not create any implied or express employment contract between you and our company and can be changed at our discretion. Any and all information may change without notice. We reserve the right to solely determine applicant suitability. By your submission you agree to all terms herein.*