

Date posted: July 29, 2025

Pay: From \$80,000.00 per year

Job description:

Job Title: Project Manager

Job Type: Architecture

Job Status: Full Time

Description:

International Parking Design is seeking a project manager with experience in managing commercial architectural projects in our Lake Forest office. Our company is a specialty architectural firm established for over 50 years and focused exclusively on the design of parking structures. Parking structure design experience is not necessary but strongly recommended. Candidates should have a strong technical background with a demonstrated ability to take projects through all phases of design and construction administration. Must exhibit strong organizational and time management skills and be able to work with aggressive schedules in a collaborative environment.

Duties:

Ideal candidates will have the ability to lead teams of design professionals, both in-house and outside consultants, in the preparation of design and construction documents for structured parking facilities. Duties will include preparing construction details, specifications and code analysis for projects as well as directing and managing activities of the team.

Skills/Requirements:

- Bachelor's Degree in Architecture and professional licensure desired but not mandatory
- Minimum 10 year working experience is appropriate for this role. 15-year working experience would be considered for a senior project manager position.
- Ability to monitor and manage project budgets/schedules
- Expertise in the use of AutoCAD, Revit, Smartsheet and other project management software.
- Extensive knowledge of building codes and systems
- Broad working knowledge of other technical disciplines and their interrelationship to the design process
- Excellent written and verbal communication skills

- Ability to manage multiple projects working in teams or alone

Salary/Wages:

Competitive salaries and an excellent benefit package including Health, Vision, Dental and Life Insurance, as well as 401(k) and an Employee Stock Ownership Program.

Additional Notes:

Please submit resume via email only to: rnandwana@ipd-oak.com

Job Type: Full-time

Benefits:

- 401(k)
- Dental insurance
- Health insurance
- Paid time off
- Vision insurance

Compensation Package:

- Bonus opportunities
- Employee stock ownership plan

Schedule:

- Monday to Friday

Experience:

- Project management: 5 years (Required)

Work Location: In person