Position: Senior Project Manager, full-time, hybrid work schedule

JZA is an up-and-coming Culver City-based design firm that is in search of motivated, self-starters with a design background to work full-time on a variety of unit mixed-use & apartment buildings with 150+ units. As a growing firm, we are able to offer a growth-based position with lots of responsibility and hands-on learning on all phases of project design and delivery.

The ideal candidate will possess experience and passion for design. The candidate shall be responsible for the creation, development, and revision of detail drawings from schematic design all the way to construction document phases, working closely with junior staff and the firm’s principle. This position requires the following:

- Must be legally able to work in the United States & local to Los Angeles
- Bachelor’s Degree in Architecture from an NAAB accredited school
- 10+ years professional work experience in architecture
- Mentorship of junior staff
- Proficiency in Autodesk Revit, Bluebeam & Sketchup are required,
- Ability to develop concise construction documents to a very high level of detail
- Ability to coordinate and review consulting disciplines including and limited
- Capacity to work both independently and as part of a team
- Clear & professional verbal & written communication skills
- Strong organizational skills & attention to detail
- Adept at multitasking and managing changing priorities
- Possess an understanding of the architectural design and construction process
- Facility to problem solve and think abstractly
- Rendering (Enscape), 3D modeling skills, and Adobe CS experience are a plus

If applicable, please indicate on your resume project types and your role and responsibilities on those projects (e.g. drafting, redlines, coordination, etc.).

JZA provides full health, dental & vision benefits, employer matching 401k and salaries commensurate to experience and talent. Applicants shall be local to Los Angeles (or moving) and must be of legal status to work in the United States.

Please submit resumes, work samples & desired salary to jeff@jzarch.la for consideration for this position.