

## Architect - *Senior Technical / Construction Administration*

Van Tilburg, Banvard & Soderbergh, AIA (“VTBS Architects”) is an award-winning architecture and planning firm with offices in Santa Monica, San Jose, and Denver, Colorado. We are a recognized leader in the design of high-density multi-family residential, senior care, commercial and mixed-use projects. We currently have opportunities in our Santa Monica office for well-rounded individuals who meet the following qualifications:

- 10-15 years of experience in all aspects of the production of contract document drawings and specifications, including coordination of consultants.
- 5 years+ experience in Construction Administration with a working knowledge of job site observation conventions and construction process paperwork handling and flow (RFI's, Submittals, Schedules, etc.).
- Working knowledge of California Building Code and Construction Types I, III & V.
- Working knowledge of Disabled Accessibility principles and requirements (CBC Chapter 11A/FHA & Chapter 11B/ADA).
- Experience with the Building Permit Process and its related procedures.
- OSHPD experience is a *plus* but not necessary.
- Experience with large- and medium-scale multi-family and mixed-use projects.
- Strong verbal and written communication skills.
- Proficiency with AutoCAD and Microsoft Office.
- Licensed Architect or advanced “in-progress” licensure candidate desirable.
- Current resident of the Los Angeles area or relocation plans preferred.
- Permanent U.S. Work Status required.
- Salary commensurate with experience.

Please send resumes to: [resumes@vtbs.com](mailto:resumes@vtbs.com)

**NO PHONE CALLS, PLEASE!**

