

2320 Virginia Ave
Santa Monica, CA 90404
(424) 977-8032
TAYFURNUR96@GMAIL.COM

NURAN TAYFUR

SEEKING

Full-time

JOB TYPES

Architect

Designer

CAD Drafter

Draftsperson

SKILLS

3D Visualization

Strategic Planning & Space

Set Design

YEARS OF EXPERIENCE

0-2

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OBJECTIVE

Dedicated and creative Junior Architect with a strong foundation in architectural principles, design, and construction. Eager to contribute my skills and passion for sustainable, innovative, and aesthetically pleasing architectural solutions to a dynamic design team.

EXPERIENCE

AE Design Studio: Los Angeles, CA — *Junior Architect*

FEBRUARY 2023- DECEMBER 2023

- Produced detailed and precise architectural drawings, adhering to industry standards.
- Created technical drawings, models, and highly detailed renders to show our designs to everyone involved.
- Build relationships with subcontractors and set up meetings to keep things running smoothly and make sure everyone is on the same page.
- Approved material selection and purchases to make sure the project stayed on budget.
- Effectively sourced and compared bids, contributing to streamlined decision-making processes.
- Worked closely with project teams to meet design objectives and project timelines.

ATELYE Decoration: Istanbul, Turkey — *Design Office Architect*

AUGUST 2021- DECEMBER 2021

- Collaborated on architecture tasks like preparing shop drawings and designs, pitching new product ideas, and making sure all our design and analysis work was properly documented to be used as a resource.
- Led our workshop teams, fostering a positive and productive environment, and ensuring projects were completed on time.
- Managed both Wood and Metal Workshops, overseeing production from start to finish, and ensuring our designs came to life just as planned and in a timely manner.
- Created technical drawings, models, and highly detailed renders to show our designs to everyone involved.
- Build relationships with subcontractors and set up meetings to keep things running smoothly and make sure everyone is on the same page.
- Approved material selection and purchases to make sure the project stayed on budget.

System Architecture & Construction: Istanbul, Turkey — *Junior Architect*

JANUARY 2021 - JUNE 2021

- Collaborated in developing application upgrades and creating strategic roadmaps, ensuring the alignment of architectural solutions with project goals and long-term objectives.
- Meticulously documented all solution architecture design and analysis work, maintaining detailed records for reference and analysis, aiding in future project improvement.
- Arranged and facilitated meetings with subcontractors, fostering effective communication and collaboration, enabling seamless project progress.
- Developed technical drawings, intricate models, and visually appealing renders to effectively communicate design concepts and garner stakeholder buy-in.
- Managed material selection and procurement operations, optimizing cost-effectiveness and ensuring the selection of high-quality materials for project success.

RELEVANT EXPERIENCE

Atolye 4N: Istanbul, Turkey — *Intern Office Architect*

AUGUST 2019 - SEPTEMBER 2019

- Actively contributed to architectural initiatives by participating in the evaluation of new product concepts and conducting thorough reviews of application designs. Offered valuable insights to elevate the architectural excellence of the project.
- Diligently documented all solution architecture design and analysis work, maintaining a well-organized record of essential project information for future reference and continuous improvement in quality.
- Skillfully organized and coordinated meetings with subcontractors, ensuring seamless communication and collaboration among project stakeholders. This proved to be instrumental in advancing project objectives.
- Demonstrated a high level of technical expertise by developing precise technical drawings, intricate models, and visually captivating renders. These assets were essential in effectively conveying architectural design concepts to stakeholders for a comprehensive understanding.

MARMARAY ISTANBUL, KOLIN-KALYON-CENGİZ: Istanbul, Turkey — *Intern Site Architect*

AUGUST 2018 - SEPTEMBER 2018

- Actively involved in various infrastructure transportation systems, contributing significantly to project planning and execution during my internship.
- Assisted the design office by preparing comprehensive site control reports, both in the field and within the office, contributing significantly to ensuring precise monitoring and reporting of project progress.
- Meticulously documented all aspects of solution architecture design and analysis work, maintaining a well-organized record of project details. This documentation serves as a valuable resource for future reference and continuous improvement in project execution.
- Acquired hands-on experience with cutting-edge technologies in isolation, electromechanical systems, and final construction stages. Stayed abreast of industry advancements, contributing to the success of projects.
- Actively participated in and contributed to the final stages of construction, offering valuable insights and applying my developing expertise.

EDUCATION

UCLA, Los Angeles, CA — *Certificate in Project Management*

MARCH 2023 - DECEMBER 2023

UCLA, Los Angeles, CA — *Certificate in Construction Management*

JANUARY 2022 - DECEMBER 2023

Ozyegin University, Istanbul, Turkey — *Bachelor of Science Degree in Architecture*

SEPTEMBER 2016 - JANUARY 2020

SKILLS

Software Skills:

Adobe Photoshop, Autocad, Revit, Sketchup, Primavera6, MS Office, Lumion, RS Means, Bluebeam Adobe Creative Suit

Language:

Native Turkish speaker and fluent in English, good communication skills including written and verbal

SOCIAL MEDIA

BEHANCE

<https://www.behance.net/nurtayfur>

LINKEDIN

<https://www.linkedin.com/in/nuran-tayfur-7b580b117/>

ADOBE PORTFOLIO

<https://nurtayfur00.myportfolio.com/>

REFERENCES

References available upon request