GALEN A. FONG

PHONE NO.

626-695-6223

EMAIL.

galen.a.fong@gmail.com

REFERENCES

Evan Chang:

 626-757-9737

 echang@ktgy.com

Ray Ladd:

 805-756-7432

 rladd@calpoly.edu

Bryan Shields:

 518-605-7045

 bshiel01@calpoly.edu

SKILL SET

Autodesk Revit

Auto CAD

Sketch-up

Rhino 3D

Bluebeam

Microsoft Suite

Microsoft Project

Adobe Illustrator

Adobe Photoshop

Adobe InDesign

English

Cantonese

Mandarin

EDUCATION

California Polytechnic State University - San Luis Obispo, CA

Bachelor of Architecture (B.ARCH) - Graduated June 2022

Construction Management Minor

Dean's Honor's List | S20, W21-F21 | CAED Scholarship 2021

ARE 5.0

Passed Practice Management Exam on May 28, 2023

WORK EXPERIENCE

KTGY | Project Associate | High Density Team

August 2022 - July 2023

Revit: Gateway Apartments — DD Phase

- Created sections and plans
- Created site models via Sketch-up
- Completed client presentation under project manager's guidance

AutoCAD: Mariposa Apartments: DD — CD Phase

- Assisted job captain in correcting redlines
- Created interior elevations to meet ADA requirements
- Provided client with updated floorplans via email
- Assisted job captain in updating grading heights.
- Created elevations sheets under job captain's guidance
- Created meeting minutes of client's concerns and desires

Revit: Central Pointe — CD Phase

- Coordinated with team to complete plan check items
- Consultant coordination
- Created spreadsheets via Excel and linked it to Revit.
- Completed redlines on drawings under job captain's guidance.
- Completed code calculations under the job captain's guidance.
- Created interior elevations to meet ADA requirements
- Assisted job captain and project manager in organizing sheets

Shimoda Design Group | Intern

January 2021 – May 2021

- Illustrated Elevations for Competitions
- Built site context models
- Compiled research on restroom hardware and glass materials
- Assembled client presentations
- Completed property price research