

TOBIN DOUGHERTY ARCHITECTS, TDA, is an architectural firm based in Palo Alto and Nevada City, California, with over 40 years of experience in designing a variety of projects that include high-end residential, multifamily developments and commercial/office. Projects are located in the Bay Area, Northern California, Hawaii and the Inter-Mountain West.

We are looking for an Intern/Intermediate Designer with Residential and Light Commercial Experience, and technical draftsman experienced in modeling through Construction Documents to contribute to our growing firm. This position could be for our Nevada City or Palo Alto office. Our ideal candidate is technically minded, highly motivated, with a youthful self-reliant, and interest in growing with our firm. Our work environment is dynamic, energized and innovative, with direct interface with the firm principal and project teams, and exposure to all phases of design and construction.

We seek the following position with details listed below.

SCOPE AND RESPONSIBILITIES:

- Support project team in drawing CD set production and coordination of ArchiCAD modeling. Along with technical drafting tasks.
- Assist in production of presentation documents.
- Communicate with project team members to ensure smooth work-flow and track project progress.

SKILLS REQUIRED:

- Proficiency in current BIM software, ArchiCAD or AutoCAD is required. (ArchiCAD proficiency preferred)
- Experience in the production of construction documents.
- Modeling and documentation proficiency in ArchiCAD.
- MS Office Suite. Excel. Adobe: Photoshop, Illustrator, InDesign.
- Excellent verbal and written communication skills.
- Ability to work well in a collaborative, data-sharing environment.
- Detailed oriented and strong organization skills are essential.
- Architectural School Graduate Preferred but not required.

TERMS OF EMPLOYMENT:

- Full-time position
- Candidates should be willing to relocate to the Palo Alto or Nevada City offices.
- Further terms will be spelled out in contract to be signed upon commencing employment.

TO APPLY:

Please email your resume, portfolio (5mb maximum in PDF format) and a cover letter that outlines relevant experience to info@tobinarchitects.com.