

# OHARA DAVIES-GAETANO

## -INTERIORS-

### SENIOR DESIGNER/PROJECT MANAGER - RESIDENTIAL INTERIOR DESIGN, LOS ANGELES AND NEWPORT BEACH

OHARA DAVIES-GAETANO INTERIORS seeks a Senior Designer/Project Manager with at least 5-7 years ground up construction and remodel design experience to manage and execute all facets of residential design.

#### RESPONSIBILITIES:

Full accountability and ownership of multiple interior design projects down to each detail, including:

- Lead interior design assignments that include conceptual design, schematic design, design development & construction documents.
- Maintain & monitor project profitability and schedule adherence.
- Managing client communication
- Collaborating with outside architects, contractors & subcontractors, client representatives, vendors and other 3<sup>rd</sup> parties.
- Preparing client presentations & proposals.
- Coordinating & attending client meetings.
- Creating floor plans & elevations preferably using AutoCAD.
- Researching, sourcing, and pricing items such as furniture, fabrics, accessories, finishes, lighting, etc.
- Materials selections
- Preparing budgets
- Ensuring accuracy, timely delivery, and quality of all purchasing activities
- Coordinate and manage deliveries, storage, and installations
- Client account management including hourly billing and account balances
- Quality Assurance and Customer Service

Other responsibilities include:

Manage, assign tasks, review, and motivate junior team members

Continuous refinement and improvement of design processes

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### OTHER REQUIREMENTS:

Deep understanding of new home construction and remodeling

Strong detail orientation

Excellent people management skills

Strong organizational skills

Experience with design consulting and client interaction

Knowledge of quality high-end and custom furniture

Ability to multitask in fast-paced environment

Excellent problem solving skills

Enthusiastic and Positive approach

Team player

Resourceful

CAD preferred

Studio Designer experience preferred

### **ABOUT OUR COMPANY:**

Founded in 2007, Ohara Davies-Gaetano Interiors is a nationally recognized and published luxury design firm with offices in Corona del Mar, CA and Los Angeles. Recently awarded the Andrew Martin Interior Designer of the Year Award in October 2018, Ohara Davies-Gaetano Interior's work has been published in national publications including Veranda, House Beautiful, Traditional Home, LUXE, Modern Luxury and AD On-line. Ohara Davies-Gaetano Interiors seeks to design timeless livable luxury. Current and past project locations include Laguna Beach, Pebble Beach, Dana Point, Pacific Palisades, Brentwood Park, Montecito, Rancho Santa Fe, and Palm Beach in Florida.

If interested please send resume and work samples / portfolio to [hroffice.kg@gmail.com](mailto:hroffice.kg@gmail.com).