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At HED, great design is about thinking creatively to overcome challenges and improve real world outcomes. Our firm has a long history and reputation for excellence because we believe that all the facets of our design, from architecture, consulting, engineering, and planning, must create a positive impact for our clients, the community, and the world through responsive, innovative, and sustainable design solutions. This belief has allowed our firm to succeed and grow in a broad range of markets in eight U.S. offices (Boston, Chicago, Dallas, Detroit, Los Angeles, San Diego, San Francisco, and Sacramento). See how HED advances your world at [www.hed.design](http://www.hed.design).

## JOB CAPTAIN – HEALTHCARE MARKET SECTOR

### DESCRIPTION

The Job Captain (JC) role requires an individual with passions for healthcare architecture, design, collaborative work environments, critical thinking and making a difference in the world. The individual who assumes this role is enthusiastic about learning under the supervision of a Project Architect, is nimble and enjoys applying his/her/their talents through all phases of the project, from the earliest stages of a project's development, through construction administration. HED is looking for a job captain with strong design, technical and detailing skills, fluent in BIM and who embraces increasing levels of responsibility.

### TYPICAL DUTIES

- Responsible for assisting the Project Architect to ensure design and technical quality
- Collaborate with engineers, and other consultants
- Support the delivery of professional services as defined by the HED Design Process guidelines
- Assist the Project Architect with directing staff and developing strategies for project delivery
- Understand the design intent and ability to communicate it through documentation with limited direction
- Assist with required code research for project assignments
- Assist with material and product research as required for project development
- Participate in internal and/or external project meetings as required by scope and schedule
- Coordinate with team as directed to provide written documentation where needed
- Perform submittal reviews during bidding and construction administration.
- Participate in technical reviews through all phases of the project to meet HED expectations for quality and project performance

- Ability to assume Project Architect's responsibilities for short periods of time
- Perform other duties as assigned by the Project Architect, Project Manager or Architecture Discipline Leader

## SKILLS, KNOWLEDGE, EDUCATION AND EXPERIENCE

- Minimum of a Bachelor of Science in Architecture degree
- At a minimum, pursuit of Architecture license through the ARE
- California Licensure preferred
- Familiarity with the California Building Code
- LEED Accredited preferred.
- Minimum five years-experience in A/E industry with at least two of those in healthcare
- Prior experience with OSHPD preferred
- A fundamental understanding of the coordination aspects and related requirements of all design disciplines.
- Excellent written and verbal communication skills in English
- Strong organizational skills
- Possess the desire to learn how to motivate and mentor staff and delegate work assignments
- Proficient in BIM/Revit as well as Microsoft Word, Excel
- Experience in Revizto, Rhino, Bluebeam, Concept Board
- Very detail-oriented, self-motivated, enthusiastic, and flexible
- Ability to work well with others under deadline situations
- A desire to grow, contribute and make a difference

## PHYSICAL REQUIREMENTS

- Capable of traveling to and from project sites for attending client, project and construction meetings.
- Ability to access existing and new project sites for observation, investigation and evaluation purposes.
- Ability to use office equipment for communication and documentation purposes.



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- Visual acuity to perform responsibilities.

#### HOW TO APPLY

Apply online via our recruiting portal at

[https://workforcenow.adp.com/mascsr/default/mdf/recruitment/recruitment.html?cid=73f568d7-f300-4c97-af4c-df2862da5316&cclid=19000101\\_000001&jobId=411945&source=CC2&lang=en\\_US](https://workforcenow.adp.com/mascsr/default/mdf/recruitment/recruitment.html?cid=73f568d7-f300-4c97-af4c-df2862da5316&cclid=19000101_000001&jobId=411945&source=CC2&lang=en_US)