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At HED, great design is about thinking creatively to overcome challenges and improve real world outcomes. Our firm has a long history and reputation for excellence because we believe that all the facets of our design, from architecture, consulting, engineering, and planning, must create a positive impact for our clients, the community, and the world through responsive, innovative, and sustainable design solutions. This belief has allowed our firm to succeed and grow in a broad range of markets in eight U.S. offices (Boston, Chicago, Dallas, Detroit, Los Angeles, San Diego, San Francisco, and Sacramento). See how HED advances your world at [www.hed.design](http://www.hed.design).

## ARCHITECT LEVEL 3 - HEALTHCARE

### DESCRIPTION

Responsible for the design and technical systems for small to medium sized healthcare projects from schematics through construction administration.

### TYPICAL DUTIES

- Responsible for building and system concepts and documentation process from schematics through construction administration phases within the discipline.
- Function as discipline team leader on small to medium sized projects when assigned.
- Responsible for overseeing project team members within their own discipline.
- Prepare and monitor project status reports.
- Conduct material and product research as required for project development.
- Prepare and document required code research for project.
- Attend project meetings as necessary.
- Interface with other discipline team leaders.
- Document interpretation and submittal reviews during bidding and construction administration.
- Monitor staff to produce quality architectural and engineering services within a project team concept.
- Perform other duties as assigned by the supervisor.

### SKILLS, KNOWLEDGE, EDUCATION AND EXPERIENCE

- Bachelor's degree and licensure required.
- OSHPD experience preferred.
- LEED Accredited preferred.

- Minimum four years' experience in A/E industry preferred.
- Good written and verbal communication skills, and strong organizational skills.
- Possess the ability to motivate and mentor staff, and delegate work assignments.
- Computer and CADD literate.
- Very detail-oriented, self-motivated, enthusiastic and flexible.
- Ability to work well with others under deadline situations.

## PHYSICAL REQUIREMENTS

- Capable of traveling to and from project sites for attending client, project and construction meetings.
- Ability to access existing and new project sites for observation, investigation and evaluation purposes.
- Ability to use office equipment for communication and documentation purposes.
- Visual acuity to perform responsibilities.

## HOW TO APPLY

Apply online via our recruiting portal at

[https://workforcenow.adp.com/mascsr/default/mdf/recruitment/recruitment.html?cid=73f568d7-f300-4c97-af4c-df2862da5316&cclid=19000101\\_000001&jobId=411373&source=CC2&lang=en\\_US](https://workforcenow.adp.com/mascsr/default/mdf/recruitment/recruitment.html?cid=73f568d7-f300-4c97-af4c-df2862da5316&cclid=19000101_000001&jobId=411373&source=CC2&lang=en_US)