

06/24/21 - Studio E Architects – Job Captain

- a) Job Captain
- b) Studio E Architects
- c) San Diego, CA
- d) Studio E Architects is seeking a talented, organized and highly motivated candidate to work in a collaborative, team environment in our San Diego studio. The full-time Job Captain will work directly with the principals and project managers in the design development and coordination of multiple architectural projects, primarily multi-family housing. The firm is specifically looking for a Job Captain who is detail-oriented, with excellent communication and technical abilities and hands-on experience with complex multi-family or mixed-use projects in Revit. As an employee at Studio E Architects, you will touch all phases of projects, walk the job sites, be included in meetings, have a broad range of responsibilities, and the ability to grow through mentorship in a close-knit collaborative atmosphere.

About us:

Studio E Architects is an innovative and award-winning San Diego-based firm committed to client service, design excellence, environmental responsibility, employee growth and work/life balance. Studio E Architects was founded in 1987 and is presently a diverse twenty-person office. The firm has built a varied body of work including affordable housing, mixed-use infill development, charter schools, university, civic, historic reuse, and urban planning projects. The work of the firm is consistently praised for its understanding of place and its inventive optimism.

- e) Competitive salary and benefits including 401K Plan offered, accrued paid vacation, employee health insurance plan premium or equal stipend, dental insurance offered, professional development support and more.
- f) Job Captain responsibilities include:
 - Generation and organization of the Revit model within the office and with project consultants;
 - Development and coordination of construction documents, including project detailing and basis of design;
 - Manage the permitting and plan check process with the local jurisdictions;
 - Assist with establishing project schedules, deliverable and milestones;
 - Assist with coordinating and assigning team tasks, goals and deliverables within the team;
 - Assist in design and design presentations;
 - Assist in coordination of construction administration effort
- g) Applicants MUST have the following qualifications:
 - Professional Degree in Architecture from an accredited architecture program;
 - Minimum of 5 years' experience in an architectural office;
 - Demonstrated advanced knowledge and experience in Revit;
 - Experience with technical aspects of architecture and assembling construction documents;
 - Knowledge of state and local building and zoning codes including accessibility;
 - Ability to work independently and as a member of a team;
 - Ability to self-start and stay on task with excellent organizational and time management skills;

- Sensitivity to design and aesthetics;
 - Experience using Sketchup, Adobe Creative Suite, AutoCAD and Microsoft Office;
 - Ability and familiarity with remote working
- h) How to Apply: Email cover letter, resume and work sample in PDF format (10Mb max) or link to digital portfolio. No phone calls please.
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