



PROJECT ARCHITECT

SWIFT LEE OFFICE

Pasadena, CA

Swift Lee Office (SLO) is a small firm doing projects with a big impact. Founded in 2000, we are committed to the vision we started with: to run a multidisciplinary design studio combining architectural practice with hands-on making, fabrication, prototyping, and experimentation. We run an open studio where hierarchy matters less than our willingness to collaborate, and share ideas. Our extensive portfolio includes innovative residential, educational, civic, commercial, and industrial projects. Above all, we seek out projects that strengthen the social fabric of communities, and we're committed to being good stewards of the environment.

We have an immediate opening for a project architect with strong experience in educational and multi-family projects and working with public agencies. The ideal candidate is self-motivated, an analytical thinker and problem solver, effective at working in a team and alone, a strong communicator, and an enthusiastic champion of good design.

MINIMUM QUALIFICATIONS

- Professional degree in architecture (Licensed CA architect a plus)
- Minimum 5 years' experience in a high-quality architectural firm
- Proficient in Revit and AutoCAD
- Demonstrated leadership and coordination skills through all phases of design from concept through construction administration
- Experience with building permit approval processes and able to work with the building code official as the primary lead
- Construction administration experience in reviewing and responding to RFI's, submittals, and shop drawings; and interface with the contractor and building inspectors
- Experience with DSA approval process, LAUSD experience a plus
- Experience in accessible design and good working knowledge of CBC Chapter 11B
- LEED accredited professional a plus
- Digital and analog fabrication a plus
- Legal authorization to work in the U.S. and English fluency

SALARY, BENEFITS AND HIRING PRACTICES

We offer competitive salaries commensurate with the candidates experience and skills. Paid vacation, holidays, 401K, and health insurance are also offered. We support and advocate for diversity and equal representation in all aspects of our practice, in our hiring decisions, and in the field of architecture at large.

OTHER INFORMATION

- Local candidates ONLY
- Must be able to start immediately
- Please no phone calls, drop-offs, agencies

APPLICATION

- Letter of interest
- Resume with references
- Work samples (professional & personal work)
- Submit above in a single PDF format file (Max. 8 MB) to jobs@swiftleeoffice.com