

# **WALKER WORKSHOP DESIGN BUILD**

Job Title: Project Manager

Firm Name: Walker Workshop

Firm Location: Los Angeles (Mid City Area)

**Profile:** Walker Workshop is a Los Angeles based Architecture firm established in 2010 with the purpose of creating modern structures that are warmly minimal with careful considerations of light, space and the unique qualities of each project's location. Our approach is also deeply rooted in craft and construction, with a rich awareness of the practical responsibility of making buildings. As a licensed General Contractor, we frequently build the homes that we design. This ethos of creative ownership for all phases of the work, from initial concept followed through to project completion, permeates our culture.

## **Job Requirements:**

- Passion for high-end residential architecture and construction.
- Professional degree in Architecture.
- 5-10 years of professional office experience.
- In-depth experience with Revit in a professional office environment.
- Varied experiences with the compilation, drafting and coordination of permit and construction documents. Candidate will be asked to demonstrate proficiency with both the permit and construction drawing preparation process.
- A highly efficient self-starter who can identify and solve both simple and complex problems while coordinating with project team.
- High-end analytical and organizational skills.
- A drive to constantly learn, improve and contribute to the evolution of this young, rising office.
- Strong leadership, writing, verbal communication, and collaboration skills.
- Previous experience managing team members and coordinating with consultants.

- Aptitude to adjust between concept design and construction document preparation.
- Experience in custom residential design, especially in the Los Angeles region.

Pluses:

- Currently a resident of Los Angeles.
- Previous experience in the construction industry.
- Demonstrated interest and experience in design-build residential projects.
- 2+ years experience with construction administration.
- In-depth experience with the following software: Microsoft Word & Excel, Bluebeam, Revit, AutoCAD, Enscape, Rhinoceros, and the Adobe Creative Suite (InDesign, Photoshop, Illustrator.)

**Contact Information:** Please provide a single PDF document, not to exceed 8MB. Submittal must include: cover letter, resume with a minimum of (3) references, and selected works with a minimum of (5) professional and (1) academic projects. Send these items to [jobs@walkerworkshop.com](mailto:jobs@walkerworkshop.com). Please be prepared to submit your full portfolio upon request.