

CBRE Group, Inc. is the world's largest commercial real estate services and investment firm, with 2017 revenues of \$14.2 billion and more than 80,000 employees (excluding affiliate offices). CBRE has been included in the Fortune 500 since 2008, ranking #214 in 2017. It also has been voted the industry's top brand by the Lipsey Company for 17 consecutive years, and has been named one of Fortune's "Most Admired Companies" in the real estate sector for six years in a row. Its shares trade on the New York Stock Exchange under the symbol "CBRE."

www.cbre.com/assessment

ABOUT THE JOB

CBRE Assessment & Consulting Services (ACS) is seeking Professional Engineers or Architects to conduct Property Condition Assessments (PCA) and other related services in accordance with ASTM standards.

RESPONSIBILITIES

- Conduct walk-through surveys to assess condition of mechanical, electrical and plumbing systems, structure and foundations, interiors, common areas, building envelope, and site work improvements. Typical site visits take approximately two to four hours.
- Document site and building features observed.
- Perform investigative research of service contractors and government agencies
- Review repair/improvement cost information from historic and future capital expenditure budgets along with the following documents (if available): certificate(s) of occupancy, maintenance reports and logs, elevator safety inspection reports, building and fire department inspection reports, and warranty information
- Estimate costs to remedy building deficiencies
- Complete property condition reports in accordance with specified scope of work
- Deliver outstanding customer service through timely response and proactive solutions to clients' needs

REQUIREMENTS

- Bachelor's degree in architecture, engineering or related field
- 2-4+ years building evaluation experience
- Prior experience preparing property condition reports is a plus
- RA or PE is a plus
- Strong skills in Microsoft Word and Excel
- Excellent verbal and written communications skills

COMPENSATION RANGE

1099 CONTRACTOR: \$900-\$1100 per report

PART TIME: Competitive – commensurate with qualifications and experience

FULL TIME: Competitive – commensurate with qualifications and experience

ASSESSMENT & CONSULTING SERVICES



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PLEASE SUBMIT YOUR RESUME TO: Amanda.Ruller@cbre.com (part time or full time applicants)
or Lauren.O'Connell2@cbre.com (1099 applicants)